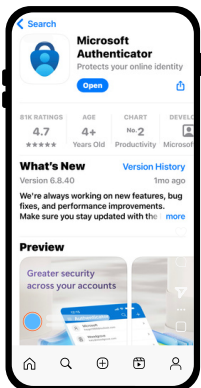


A MFA invite needs to be issued by SATAC to your individual user credentials linked to your school. If you are having issues with an existing MFA, SATAC can reset your MFA access.

Step 1 Set Up Microsoft Authenticator

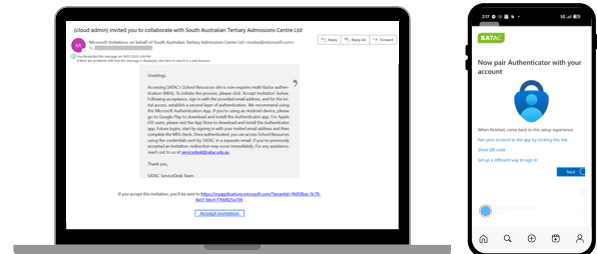
1



Download the Microsoft Authenticator app

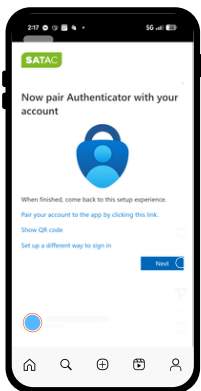


2



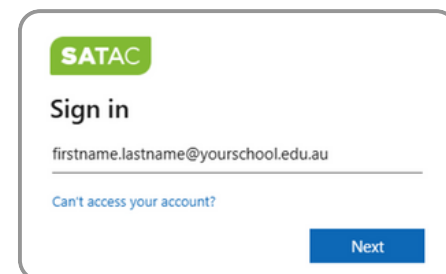
Click on the invite link provided by SATAC via email

4



You will be prompted to pair this service with your Microsoft Auth by scanning the QR code from within the Auth app.

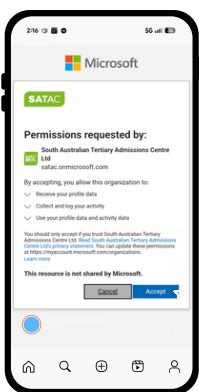
3



Log in with your personal school email and password to link with SATAC's Schools Web.

Step 2 Log into the Portal

5



To log in to this service, simply enter your own details and sign in.

6



When prompted, approve the request within the Microsoft Authenticator app to sign in.

7



Log in with the Schools Level username and password

Follow the remaining prompts and log into the Portal

Note: Check with your school principal for authorisation.